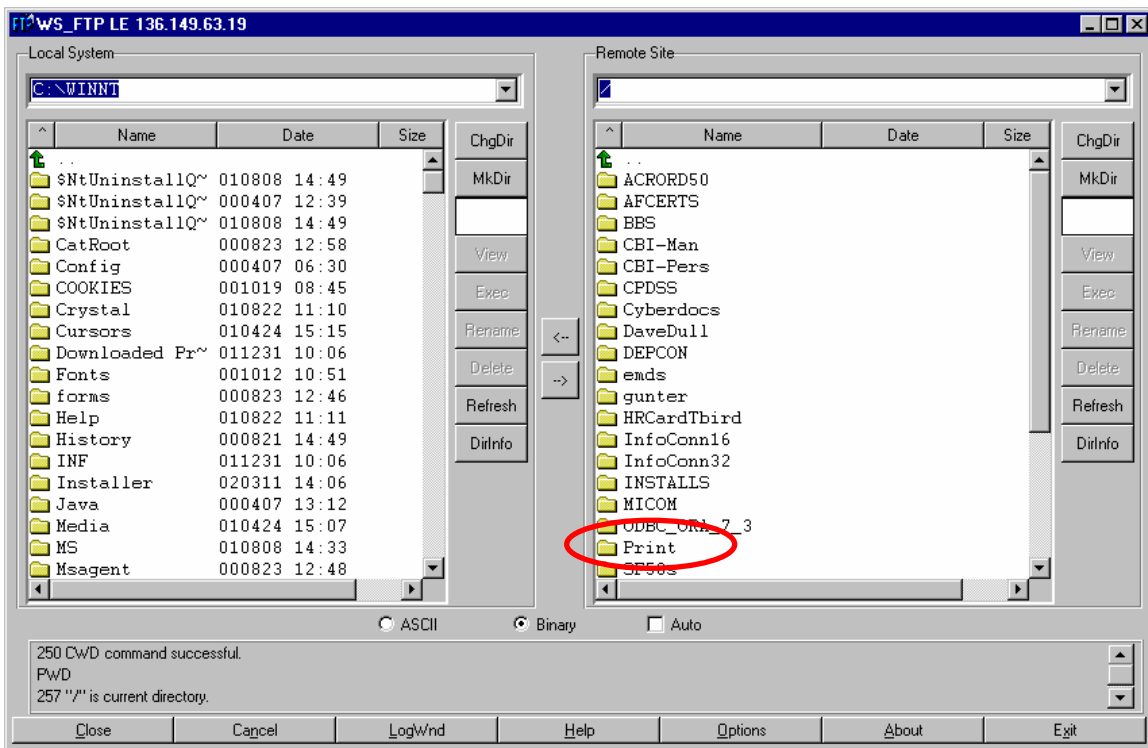## Updating the 3ACLTB00 Table
(Bases Only)

Every month, we will place a zipped database containing the 3ACLTB00 table for you to FTP from NANO. You will need to delete the existing 3ACLTB00 table from your *2000FOCDATAcsuafdb.mdb* and import the new table. We will send you a message monthly to let you know when the new file is placed on NANO for your action. Step-by-step instructions for updating the 3ACLTB00 table are as follows:
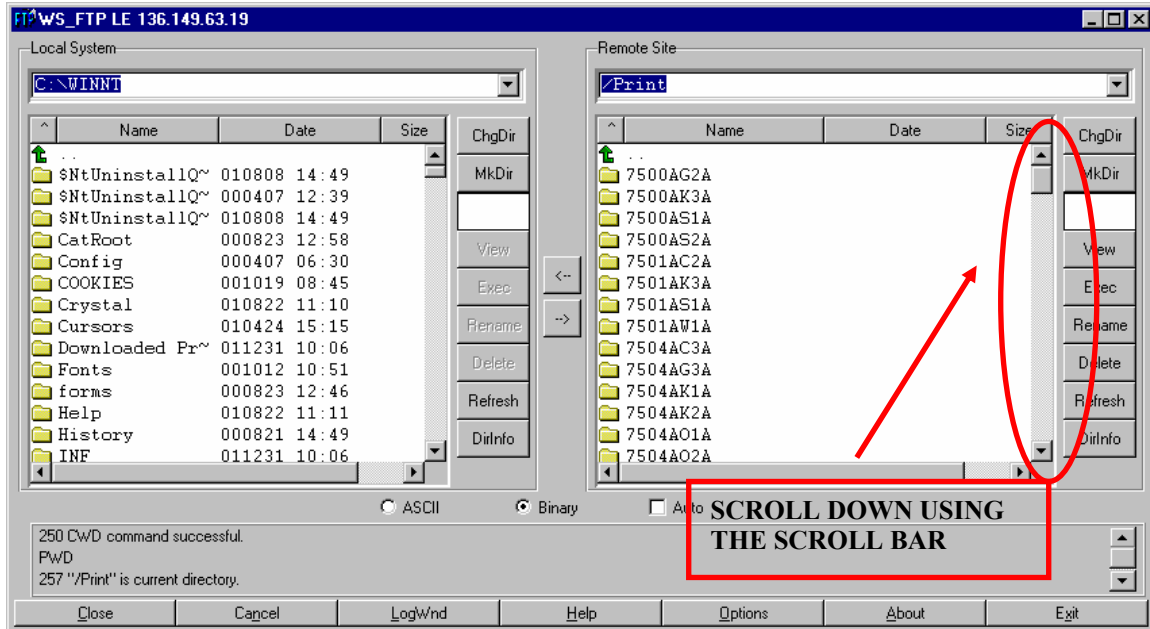
Instructions

1. Log in to your WS_FTP LE program to retrieve a file from NANO. After logging in, you will receive the following screen.
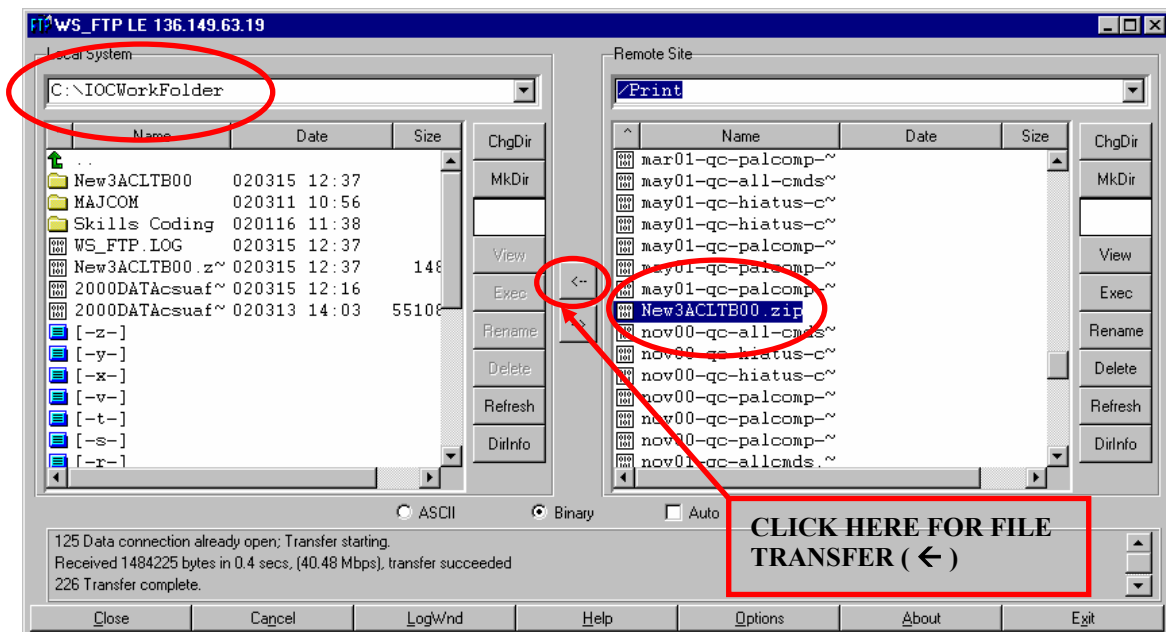

2. Under the "Remote Site" on the right side of the FTP screen, double-click on **Print**.

3. After double-clicking on Print, you will receive the following screen.

4. Under the Remote Site (on the right hand side of the FTP screen), scroll down until you find a file named **New3ACLTB00.zip.** Under the Local System (on the left hand side of the FTP screen), navigate to your IOCWorkfolder directory. FTP the file to your Local System by clicking on the left-facing arrow ←.

5. After FTPing the file, exit the WS_FTP LE program.

6. Navigate to the IOCWorkfolder directory where you FTP'd the file. Unzip the New3ACLTB00.zip file. The file will be named **New3ACLTB00.mdb.**

7. Open the database named **2000FOCDATAcsuafdb.mdb** and delete the table named **3ACLTB00.**

8. Import the table named 3ACLTB00 from the New3ACLTB00.mdb into the 2000FOCDATAcsuafdb.mdb. To do this, follow the steps below:
   a. In the database named 2000FOCDATAcsuafdb.mdb, go to File → Get External Data → Import.
   b. Select the database named New3ACLTB00.mdb that you just unzipped after FTPing from NANO.
   c. Select the table named 3ACLTB00 and click on OK.